

London OACETT Chapter – Business Meeting Minutes

Date and Place: Wednesday evening, March 8, 2023 at the Marienbad Restaurant, London

Attendance: Peter Nicholas, Candice McPhail, Narayan Parkash, Scott Brown, Bijay Mainali,
Kate Hatherley, Sergio Cardoso, Zahid Hashmi, Susanna Havel, Bill Climie

Regrets: Barry Mills

Distribution: All

Meeting Minutes

1. **Meeting Called to Order at:** 6:32 pm by Peter who welcomed everyone.

1. **Adjustments/ Approval of the March 8, 2023 meeting's agenda**

Motion to accept Agenda by Susanna.

2nd by Candice. All approved. Carried.

2. **Amendment/Approval of the January 11, 2023 minutes**

January 11, 2023 minutes were reviewed.

Motion to accept January 11, 2023 minutes by Scott.

2nd by Narayan. All approved. Carried.

3. **Business arising from the January meeting**

1. Peter mailed windbreakers

2. Zahid swapped windbreaker sizes with Peter.

4. **Treasurer's Report - Presented by Sergio**

Current Balance: \$3,363.69

Net Worth: \$3,256.40

Motion by Candice to accept the Treasurer's report.

2nd by Bijay. All approved. Carried.

5. **College Liaison Report - Presented by Narayan & Scott**

1. To plan speaker for spring (possible CPD).

2. To email Trishia Tedoldi regarding Fanshawe College visit.

3. To develop a handoff document.

6. **Kai Lahde, C.E.T. - Student Awards - Presented by Candice**

1. February 21, 2023, award information emails were sent to 47 schools.

a. Received one submission already.

7. **2023 NEM Events - Presented by Bijay & Peter**

1. Bridge Design Event being planned.

a. Booked event space (North London Optimist Community Centre).

b. Date for the event will be March 25, 2023.

c. Invitations sent to high schools.

d. Bill, Narayan and Peter have expressed their desire to volunteer for the event.

e. To request Kathryn for OACETT trinkets.

2. Peter to hold a CPD approved webinar.

a. Topic is Pickering CANDU Reactors.

b. Date is March 29, 2023 @ 7:00.

8. **Professional Development - Presented by Zahid**

1. Met with Bill who provided some mentoring.

2. To schedule a meeting with Jeff Jongasma to hand off information.

9. Program - Annual Chapter Meeting - Presented by Susanna

1. Scheduled for April 12, 2023 @ Fanshawe College.
2. Room is booked and food is arranged.
3. Save the date has been sent out to chapter members.
4. Official invitation to come.
5. CPD presentation being arranged, the topic will be 'Problem Solving'.
6. If you want to rerun or run for a new executive position, fill out the form included in the save the date email.
7. Scott will cover the secretary position if Barry cannot attend.

10. Promotion in the O.T. - Presented by Bill

1. Susanna is January's Volunteer of the Month.
2. Zahid's to nominate his employer for the Outstanding Technical Achievement Award.
3. Lots of good chapter coverage in the O.T.
4. Bill wants to assist chapter members in writing articles for the O.T.
5. Bijay and Zahid will be featured in the near future.

11. Women in Technology - Presented by Kate

1. Hosted a pottery event on February 25, 2023.
 - a. 8 participants attended.
 - b. All participants were pottery first timers.
 - c. Will work with Bill to write an article about the event.
 - d. Two (2) remaining gift cards from the event were handed over to Peter.
2. Future events to be planned.

12. Regional Update - Presented by Whitney & Micheal

1. Vote for new RPPC (IETO) and MESC (PASB) representatives soon.
2. OACETT AGM to be held on the 1st weekend of June in Niagara Falls.

13. New Business - Presented by Peter

1. New chapter operations manual has been sent out and forward to the Executive committee on February 16, 2023 by Peter.

14. Once Around the Table

1. Bijay - Please consider attending the Bridge Building event.
2. Kate - Student member asked Kate at W.I.T. event about technical report. Scott offered assistance.

15. New Business

1. Next meeting will be the London Chapter AGM.
 - a. Evening of April 12, 2023 @ 6:30.

16. Motion to Adjourn: by Sergio at 8:40.

Minutes record by: Scott Brown C.E.T.
Chapter Vice-Chair, Acting Secretary

Approved by: Peter Nicholas, C.E.T.
Chapter Chair