

Minutes of the Board of Directors meeting
of the Ontario Association of Certified Engineering Technicians and Technologists (OACETT)

Saturday July 20- Sunday July 21, 2024
In-Person at Hilton Mississauga/Meadowvale
6750 Mississauga Rd, Mississauga, ON L5N 2L3

Present:

Rosanna Tyrer, C.E.T., rcji,	Past-President
Micheal Mooney, C.E.T.	President
Christopher van Dop, C.E.T.	President-Elect
Norman Sandberg, C.E.T.	Central Region
Brian Raymond, C.E.T.	Eastern Region
Stephanie Pesheau, C.E.T.	Northern Region
Roy Sue-Wah-Sing, C.E.T.	Toronto Region
Samuel Nammari, C.E.T., P.Eng	Western Region
Liam Croft	Student Representative
Mladen Ivankovic, C.E.T	Young Professionals Representative (**Arrived at 3:45pm on Saturday. Absent on Sunday)
Daniel Liao	Heads of Technology

Staff:

Cheryl Farrow, MBA, CAE	Chief Executive Officer
Geoffrey Chappell	Senior Analyst – Policy and Compliance

Guests:

Alice Niu	Endeavour Consulting – Facilitator
Sheng Li	Endeavour Consulting – Facilitator
Darshi Kumaran	Endeavour Consulting – Facilitator
Shellina Yeung	Endeavour Consulting – Facilitator
Mostafa Gamal	Endeavour Consulting – Facilitator

Regrets:

Shelley Parker, A.Sc.T.	Horseshoe Region
Alex Lusty	Public Representative
Mladen Ivankovic, C.E.T	Young Professionals Representative (**Arrived at 3:45pm on Saturday. Absent on Sunday)

Saturday July 20, 2024

❖ **President’s opening remarks and call to order**

President Micheal Mooney called the meeting to order at 1:03 p.m. and welcomed the Board of Directors and Endeavour Consulting group.

❖ **Disclosure of Conflicts of Interest**

There were no disclosed conflicts of interest.

❖ Approval of the Board Meeting Agenda

5903

**Moved by Stephanie Pesheau, Seconded by Christopher van Dop and Carried.
Resolved that the Board of Directors approves the agenda as presented.**

STRATEGIC PLANNING WORKSHOP

Endeavour Consulting facilitated a comprehensive Strategic Planning Workshop with the Board of Directors. The session focused on defining long-term goals, aligning organizational priorities, and developing actionable strategies to drive future growth and success.

Saturday November 25, 2023

❖ President's opening remarks and call to order

President Mooney called the meeting to order at 9:00am and welcomed back the Board of Directors and Endeavour Consulting group.

STRATEGIC PLANNING WORKSHOP CONT'D

Endeavour Consulting continued the comprehensive Strategic Planning Workshop with the Board of Directors.

GOVERNANCE

❖ Regional Secretary Terms of Reference

The Regional Secretary Terms of Reference was introduced and the removal of the Treasurer function was explained. It was clarified that the Member Engagement and Services Committee (MESC) would be responsible for recruitment and selection, as opposed to the Nominating Committee.

A question was raised regarding the alignment of the term with the MESC term. It was explained that direct alignment is not feasible as committees are recruited and start at different times than Board representatives. There was agreement that no changes would be made.

Another question was raised about the maximum number of terms. It was noted that this is addressed in the "Committees of the Board" policy and confirmed that the policy allows for a maximum of three consecutive terms for all committees and subcommittees.

5904

**Moved by Samuel Nammari, Seconded by Norman Sandberg and Carried.
Resolved that the Board of Directors approves the Terms of Reference for Regional Secretary as presented and as recommended by the Member Engagement and Services Committee.**

UPCOMING MEETINGS

- ❖ Thursday Sept. 26, 2024: 5:00 p.m. – 9:00 p.m. -- Online – MS Teams ****Please note the new date. Calendar invite has been updated.****
- ❖ Friday Nov. 22, 2024 – Saturday Nov. 23, 2024 -- In-Person (Location TBD)
- ❖ Friday Feb. 28, 2025: 1:00 p.m. – 5:00 p.m. -- Online – MS Teams
- ❖ Wednesday April 9, 2025: 5:00 p.m. – 7:00 p.m. -- Online – MS Teams ****Please note the new date. Calendar invite has been updated.****
- ❖ Saturday May 24, 2025: 10:00 a.m. – 12:30 p.m. -- Online – Virtual AGM
- ❖ Friday June 13- Sunday June 15, 2025- Meeting and Conference – In-Person – Caesars Windsor: 377 Riverside Drive East, Windsor, ON, CA N9A 7H7

NEW BUSINESS

Roy Sue-Wah-Sing provided a verbal update on the Awards Subcommittee Terms of Reference. The final version is going back to MESC for recommendation to the Board of Directors at the September meeting.

ADJOURNMENT

The meeting concluded with a round table discussion. President Mooney made his closing remarks, thanking everybody for their participation, and declared the meeting adjourned at 1:55pm.

Secretary

President

ACTION ITEMS

- Mr. Sue-Wah-Sing will advise at the September MESC meeting that the Regional Secretary Terms of Reference is approved. A working group will be created and a call will be put out for applicants.
- MESC is reviewing the final updates to the Awards Subcommittee Terms of Reference, for recommendation to the Board of Directors at the September meeting.