

2023

ANNUAL CHAPTER MEETING

Peterborough

AGENDA

- Welcome Remarks
- 2022 Chapter Year in Review
- Approval of 2022 ACM Minutes
- Chapter Finance Statement
Year Ending December 31, 2022
- IETO Highlights
- PASB Highlights
- 2022-2023 Chapter Election
- Upcoming Meetings & Events
- Q&A

2022-2023 CHAPTER EXECUTIVES

Chapter Chair: Diane Northey, C.Tech.

Vice-Chair: Steven Hogg, C.Tech.

Secretary/Treasurer: Johannes Van Den Hoek, C.E.T.

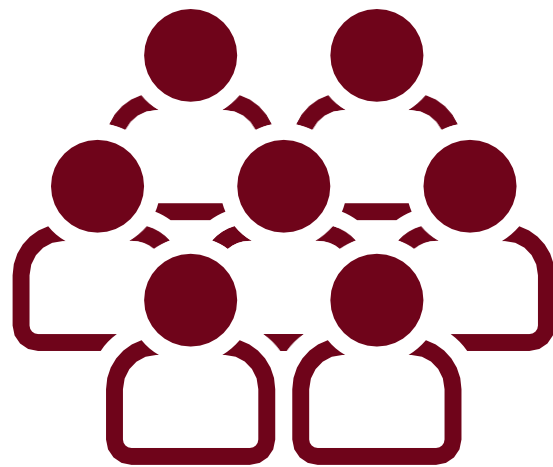
College Liaison: Ryan Byrne, C.Tech.

Women in Technology Rep. Natasha Parker, C.Tech., rcji

Chapter Executive Members: Wayne Wauro, C.Tech.

WHO WE ARE

The Ontario Association of Certified Engineering Technicians and Technologists (OACETT) is a non-profit, self-governing professional association. OACETT is Ontario's independent certifying body for engineering and applied science technicians and technologists and confers the designations C.Tech. (Certified Technician) and C.E.T. (Certified Engineering Technologist).



21,000+ MEMBERS



6 REGIONS



27 CHAPTERS

CHAPTER RESPONSIBILITIES

OACETT Chapters are charged with meeting the needs of:



Chapter Members



Members of the Association



Industry businesses and colleges of the larger community in which they operate

CHAPTER RESPONSIBILITIES CONT.

OACETT Chapters are responsible for:



Maintaining the frequency and quality of activity (meetings and events) in the area they serve



identifying and promoting those activities of specific interest to their members

CHAPTER YEAR IN REVIEW

2022 - 2023 Chapter Events

- CPD Approved Virtual Presentation, Boiler & Machinery Loss Prevention Consultant
- Peterborough & Quinte Chapter: Meet & Greet and Speaker Presentations
- WIT Mixer & Social



Peterborough Engineering Challenge 2023

Problem Definition:

Design and build a bridge to be loaded and tested by the Belleville Buster. The bridge must be designed to sit on the top surface of the two support pads which are part of the tester. It is not permitted to touch the vertical sides of the support platforms. The bridge must also include a 'road deck' which is a flat even surface which a small model dump truck can be pushed across. A bridge isn't of much practical use if it can't be traversed!



OACETT TROPHY

KENNER COLLEGTIANT



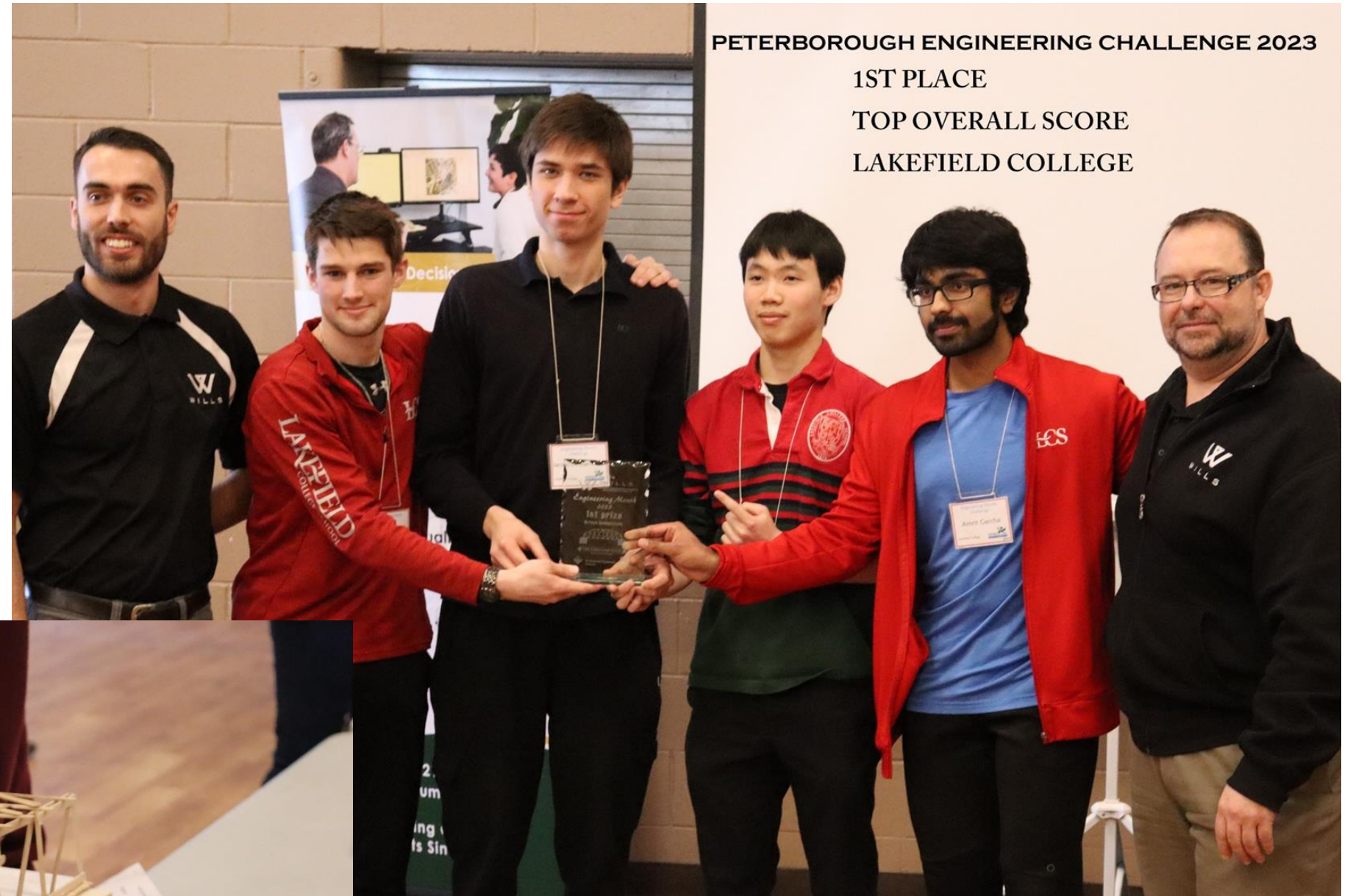
Most Cost Effective Bridge
Design with the Highest
Load/cost ratio winner: Kenner
Collegiate Vocational Institute



PETERBOROUGH ENGINEERING CHALLENGE 2023

1st place

OVERALL HIGH POINTS



LAKEFIELD
COLLEGE

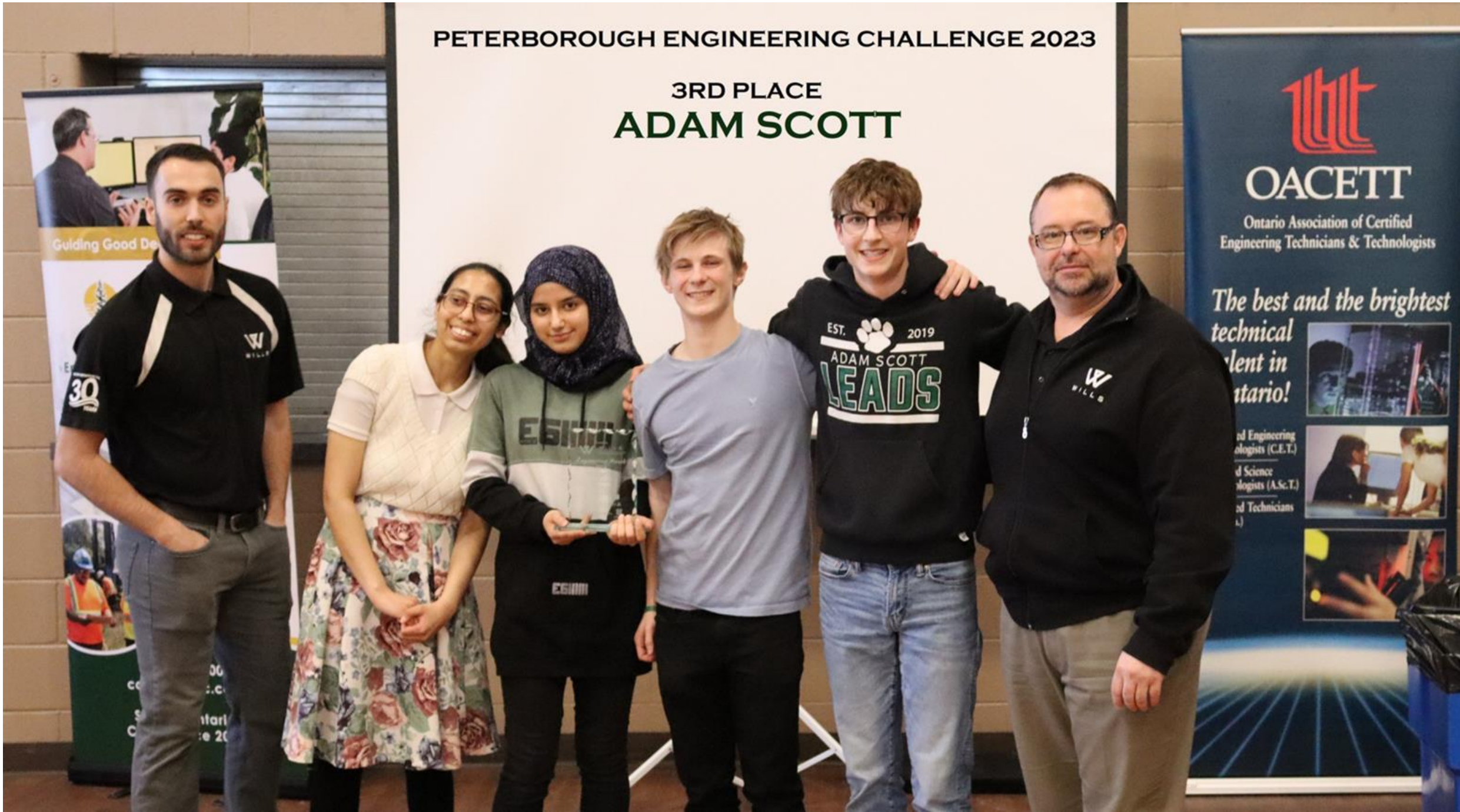
2nd Place

Peterborough Engineering Challenge 2023

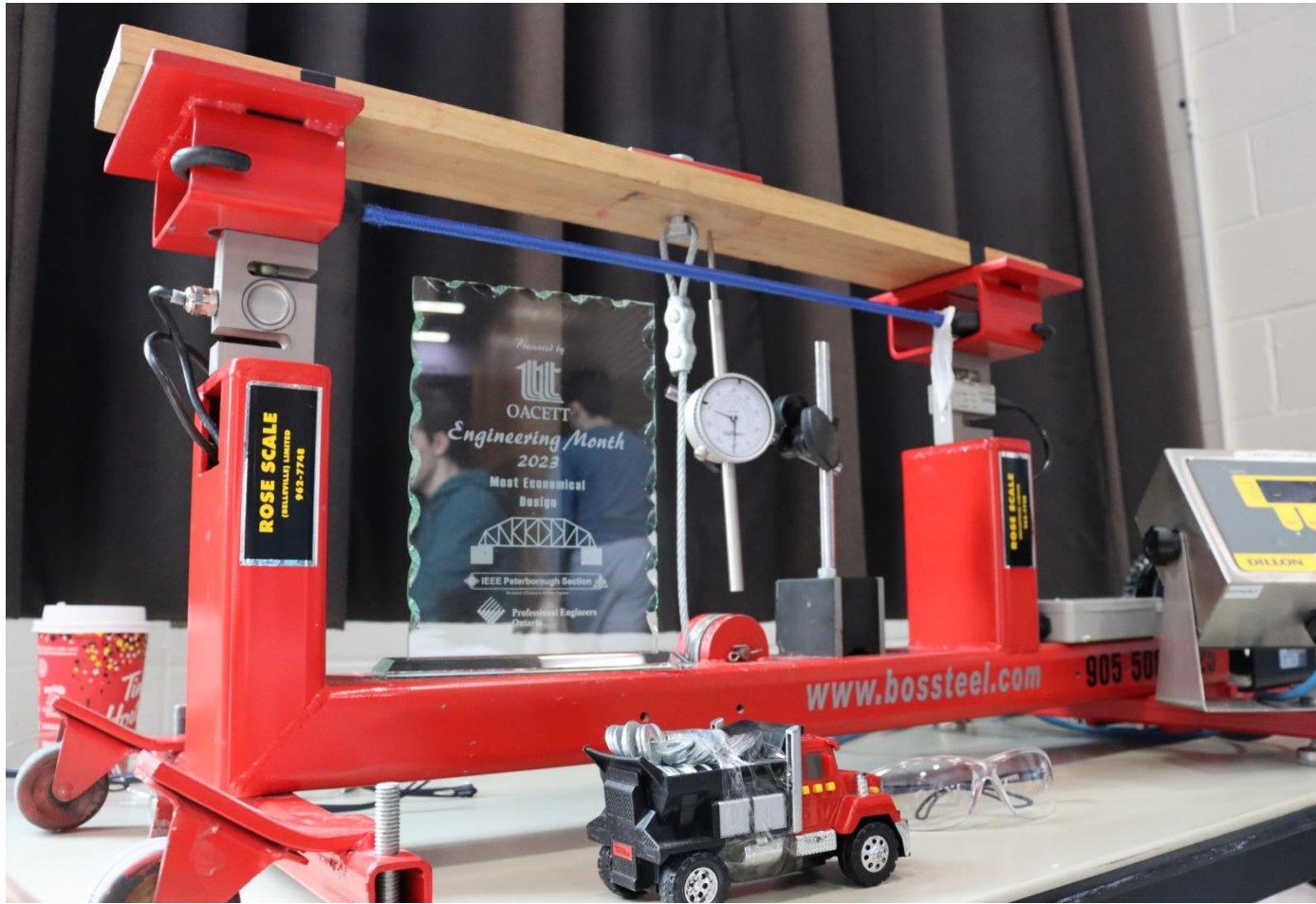


TROPHY DONATED BY
DM WILLS ENGINEERING

3rd PLACE over points



LINDSAY ENGINEERING CHALLENGE



Most Cost Effective Bridge Design with highest load/cost ratio

LINDSAY

ENGINEERING CHALLENGE

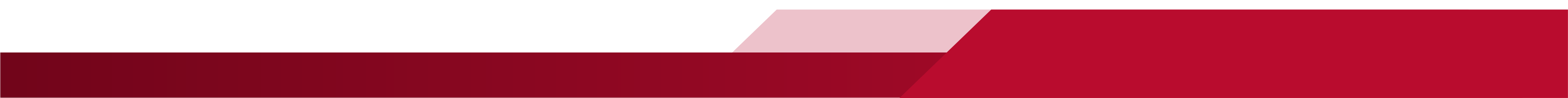


LINDSAY ENGINEERING CHALLENGE



IETO HIGHLIGHTS

Municipal Infrastructure Pilot Project

- OACETT is working on the creation of new designations for members who work on municipal infrastructure projects. The new designations will be known as municipal infrastructure inspectors (mii) and municipal infrastructure contract administrators (mica).
 - A pilot project is currently taking place with the Region of Peel in Toronto with 14 individuals
 - Meetings have occurred with the participants over the last three months to confirm designation requirements and potential training courses needed in the future
 - Applications from the piloted group have been received and will be reviewed in the upcoming weeks
 - Upon completion of the application review, OACETT will be looking to work with a small and medium sized municipality in the phase two.
- 



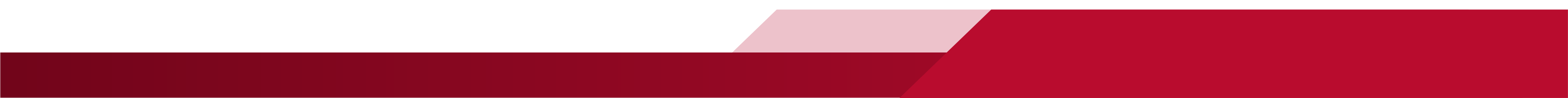
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IETO HIGHLIGHTS (cont.)

Technology Stewardship Program

- Now more than ever, those of us involved in the creation and application of technology need to consider the social, ethical and environmental impacts of our work. This is the premise of becoming a tech steward.
 - OACETT has collaborated with Engineering Change Lab to pilot the Technology Stewardship Program that is currently being used at postsecondary institutions. The program is a 12-hour self-study program with expected completion in May.
 - The pilot project started with a kick off meeting on February 15. Seventy members are currently participating in the program. Feedback and survey results will indicate if OACETT should offer the program to more members.
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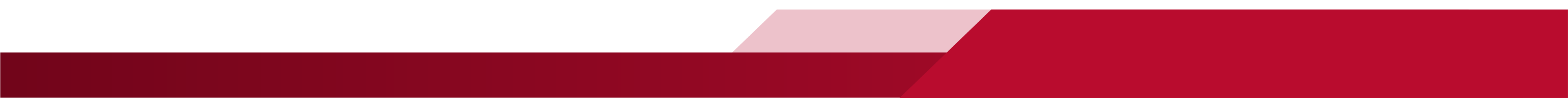
IETO HIGHLIGHTS (cont.)

Website Redesign

- IETO staff have been reviewing and editing web content for the new website. The pages have been completed and are currently being reviewed before submitting to the vendor.

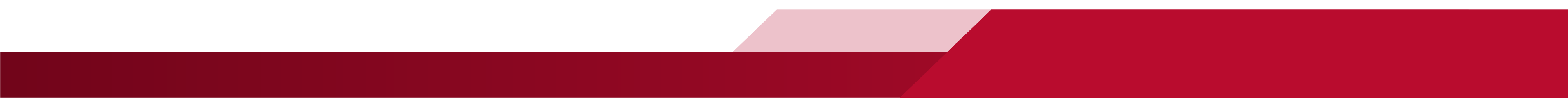
IETO HIGHLIGHTS (cont.)

PPE/IEPPE

- The Education and Exam Committee has spent the last year updating the Professional Practice Exam as it was last updated in 2014.
 - The PPE/IEPPE study materials, exams, seminar and speaking notes, module quizzes and practice exams have been completed and submitted to our exam provider.
 - Beginning May 1, all exams written will be the 2023 version.
- 

IETO HIGHLIGHTS (cont.)

2023CPD Audit

- 260 members are audited this year and letters have been sent out for notification.
 - Submissions of proof of CPD activities are due in March and will be reviewed by the Registrar in April.
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PASB HIGHLIGHTS

APPROVAL OF THE 2022 ANNUAL CHAPTER MEETING MINUTES

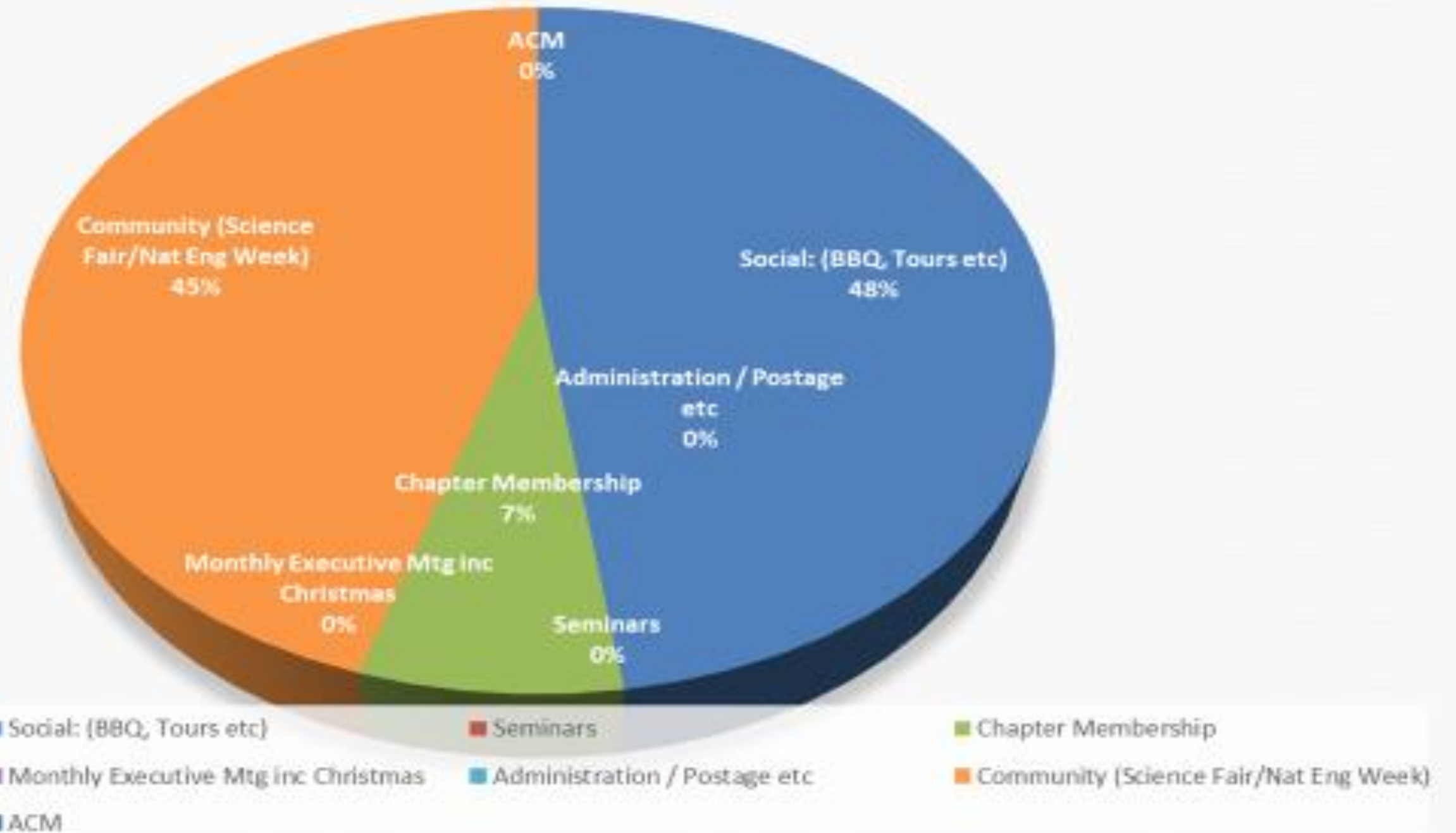
FINANCIAL STATEMENT

Financial Statements Year Ended December 31, 2022

TREASURER'S REPORT 2023

2022 Budget Projected Expenses

Social: (BBQ, Tours etc)	\$ 1,733.33
Seminars	\$ -
Chapter Membership	\$ 250.00
Monthly Executive Mtg inc Christmas	\$ -
Administration / Postage etc	\$ -
Community (Science Fair/Nat Eng Week)	\$ 1,643.75
ACM	\$ -
Budget Total	\$ 3,627.08

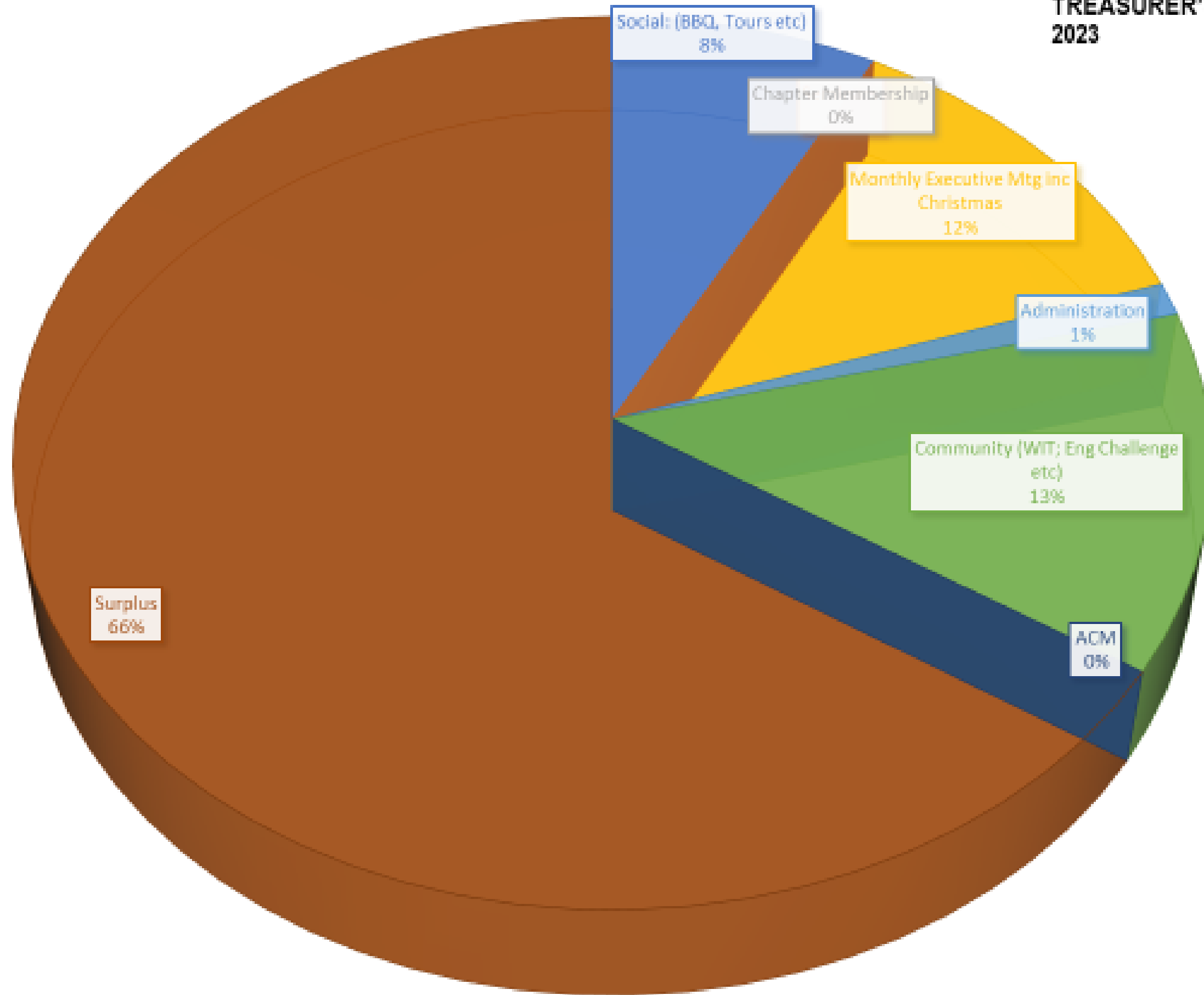


2022 Budget Actual Expenses

Social: (BBQ, Tours etc)	\$ 302.65
Seminars	\$ -
Chapter Membership	\$ -
Monthly Executive Mtg inc Christmas	\$ 458.99
Administration / Postage etc	\$ 45.00
Community (Science Fair/Nat Eng Week)	\$ 498.37
ACM	\$ -
Budget Surplus	\$ 2,522.07

2022 Budget v.s. Actual %

Social: (BBQ, Tours etc)	-40%
Seminars	0%
Chapter Membership	-7%
Monthly Executive Mtg inc Christmas	12%
Administration / Postage etc	1%
Community (Science Fair/Nat Eng Week)	-32%
ACM	0%

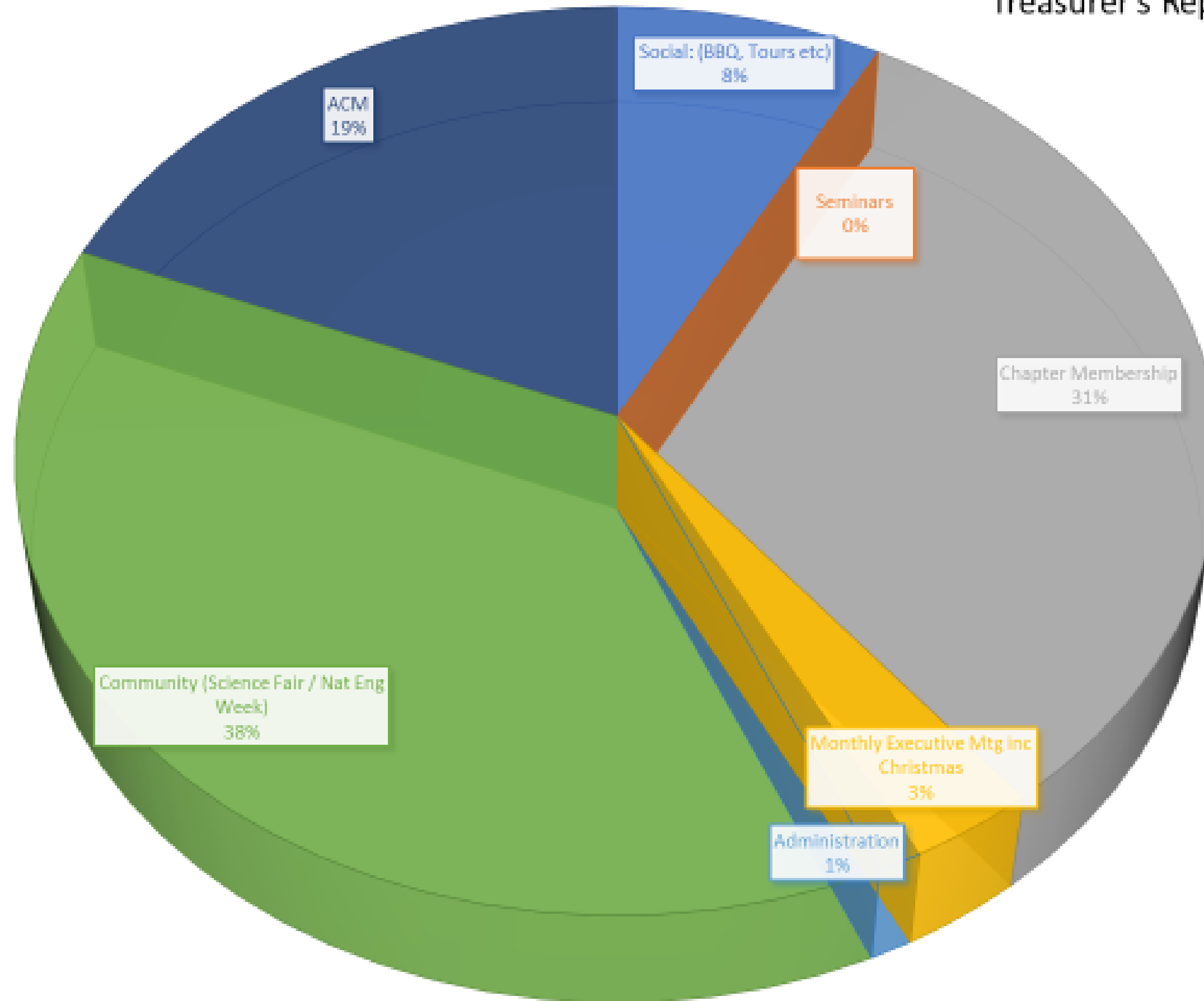


2023 Budget Projected Expenses

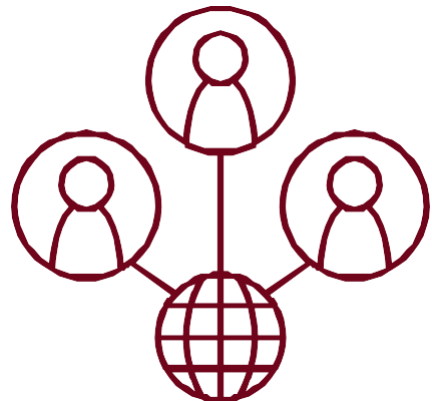
Social: (BBQ, Tours etc)	\$ 500.00
Seminars	\$ 2,000.00
Monthly Executive Mtg inc Christmas	\$ 200.00
Administration	\$ 70.00
Community (Science Fair / Nat Eng Week)	\$ 2,400.00
ACM	\$ 1,200.00
Budget Total	\$6,370.00

2023 Budget Summary

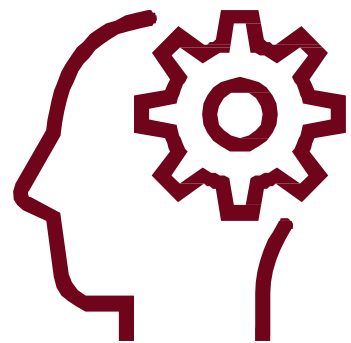
Chapter Grant	\$ -
Projected income Promotional /ACM	\$ 1,500.00
Funds on hand Dec 31, 2022	\$ 6,112.63
Projected Expenses	\$ 6,370.00
Balance Dec 2023	\$ 1,242.63



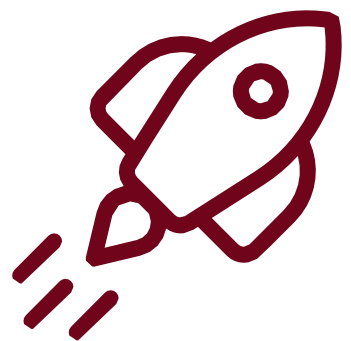
THE IMPORTANCE OF VOLUNTEERING



Expand your professional network: OACETT volunteers connect with other engineering technology and applied science professionals from across Ontario.

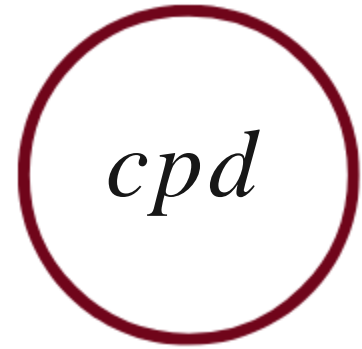


Skills development: many volunteers learn new skills and gain experience they may not have been able to acquire at their job.

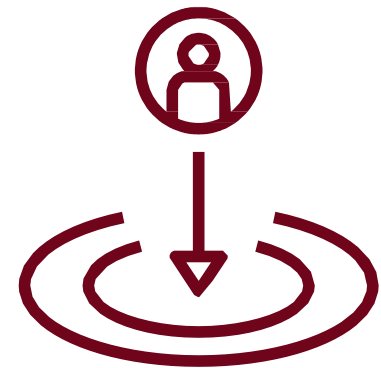


Boost your career options: improved skills, a broader network, and increased knowledge will help you advance in your career.

THE IMPORTANCE OF VOLUNTEERING CONT.



Earn Continuing Professional Development (CPD)



Make a difference: volunteering can result in positive change at your association. At the chapter level, you can help shape future events and even mentor members.



Discover your strengths and talents: volunteering can reveal hidden talents!

ELECTION

CHAPTER EXECUTIVE COMMITTEE RESPONSIBILITIES



Establishing plans, goals and your budget.



Providing a meaningful arena for members and potential members to gather, engage, support and learn from each other.



Actively engaging with community stakeholders who influence members' careers.



Identifying future chapter leaders.

CHAPTER EXECUTIVE ROLES & RESPONSIBILITIES

CHAPTER CHAIR:

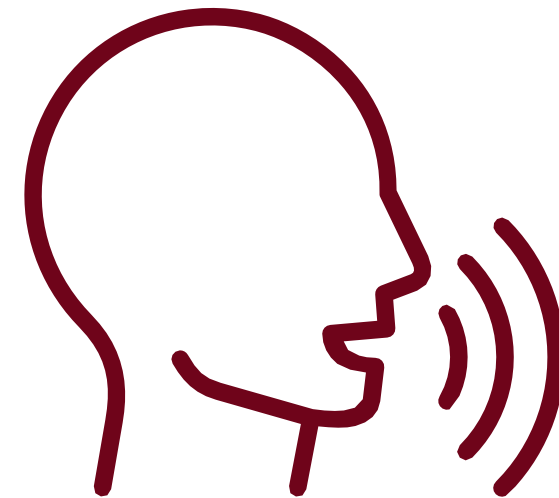
- Filled by a Certified member in good standing
- Elected by the Certified members of their chapter for a 1-year term of office, which may be renewed



SENIOR ROLE



RESPONSIBLE FOR BY-LAWS, POLICIES & ADMIN



HAS TACT & PERSUASION



CREATES AN ACTIVE & PRODUCTIVE CHAPTER

CHAPTER EXECUTIVE ROLES & RESPONSIBILITIES

CHAPTER VICE-CHAIR:

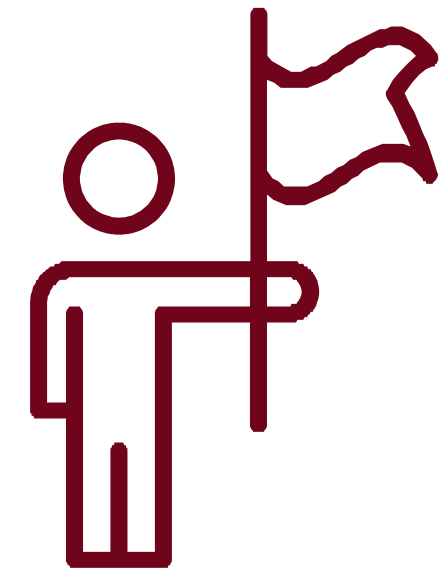
- Filled by a Certified member in good standing
- Elected by the Certified members of their chapter for a 1-year term of office, which may be renewed



**MAY SUCCEED PRESENT
CHAPTER CHAIR**



**ASSISTS WITH CHAPTER
CHAIR DUTIES**



**LEADS IN CHAPTER
CHAIR'S ABSENCE**

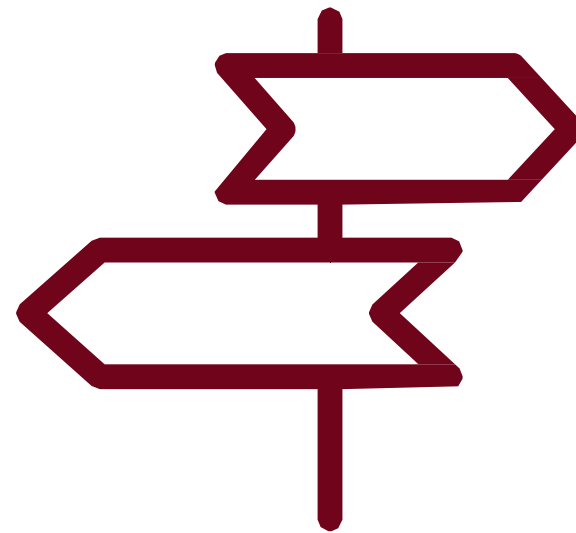
CHAPTER EXECUTIVE ROLES & RESPONSIBILITIES

CHAPTER PAST-CHAIR:

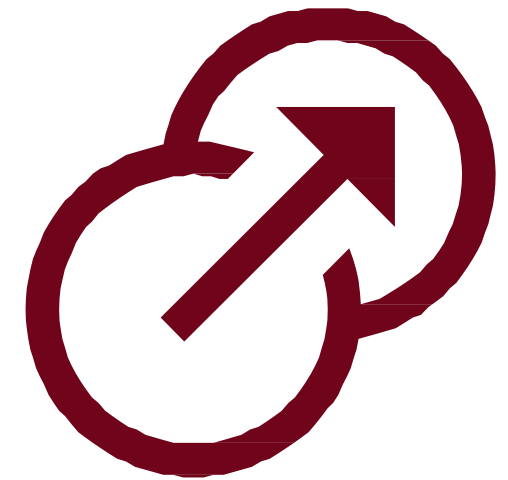
- Filled by a Certified member in good standing who acted as a chair in a previous calendar year
- 1-year term of office, which may be renewed



**ASSISTS INCOMING CHAPTER
CHAIR AND VICE-CHAIR WHEN
NEEDED)**



**OFFERS INFO & GUIDANCE ON
CHAPTER DECISIONS, PLANS &
BUSINESS**

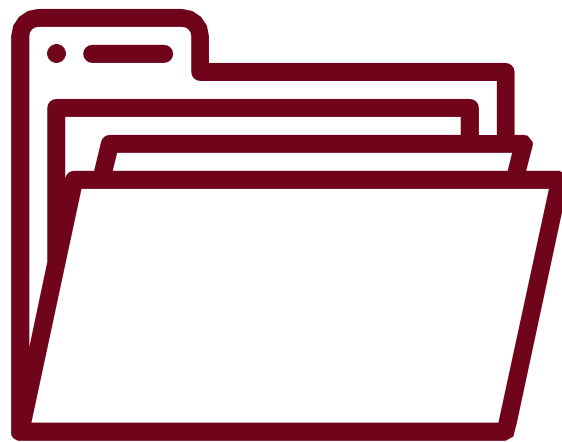


**ENSURES SMOOTH CHAPTER
LEADERSHIP TRANSITIONS**

CHAPTER EXECUTIVE ROLES & RESPONSIBILITIES

SECRETARY

- Filled by a Student, Associate or Certified member in good standing
- Elected by the Certified members of their chapter for a 1-year term of office, which may be renewed. May be combined with chapter treasurer role into one position



**CUSTODIAN OF
DOCUMENTS**



**RECORDER OF
ACTIVITIES**

CHAPTER EXECUTIVE ROLES & RESPONSIBILITIES

TREASURER

- Filled by a Student, Associate or Certified member in good standing
- Elected by the Certified members of their chapter for a 1-year term of office, which may be renewed. May be combined with chapter secretary role into one position



**KEEPER OF THE
CHAPTER'S ASSETS**



**FINANCIAL ADVISOR OF THE
EXECUTIVE COMMITTEE**



**PREPARE CLEAR & CONCISE
FINANCIAL STATEMENTS**

CHAPTER EXECUTIVE ROLES & RESPONSIBILITIES

COLLEGE LIASION

- Filled by a Student, Associate or Certified member in good standing



**LIAISON WITH LOCAL
COLLEGE/INSTITUTE CAMPUSES**

- Elected by the Certified members of their chapter for a 1-year term of office, which may be renewed. This position may also be by appointment by the chapter chair.



**ON-CAMPUS RECRUITING =
NEW ASSOCIATION MEMBERS**

CHAPTER EXECUTIVE ROLES & RESPONSIBILITIES

WOMEN IN TECHNOLOGY (WIT) REPRESENTATIVE

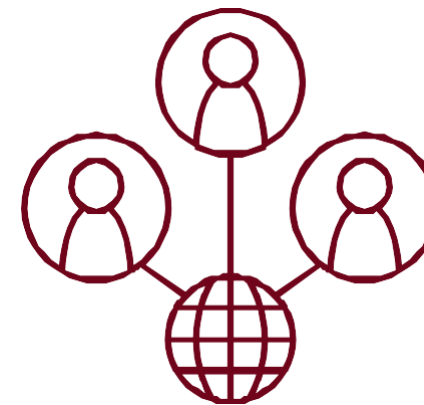
- Filled by an Associate or Certified members in good standing
- Elected by the Certified members of their chapter for a 1-year term of office, which may be renewed



ATTEND PROFESSIONAL
DEVELOPMENT EVENTS



LOCAL RESOURCE FOR
WOMEN



LIAISE WITH COMMITTEE
MEMBERS



GO TO PERSON FOR WOMEN
AFFAIRS & MATTERS

CHAPTER EXECUTIVE ROLES & RESPONSIBILITIES

CHAPTER EXECUTIVE MEMBER

- Filled by a Student, Associate or Certified member in good standing
- 1-year term of office, which may be renewed



**ASSIST ON A VARIETY OF
PROJECTS**

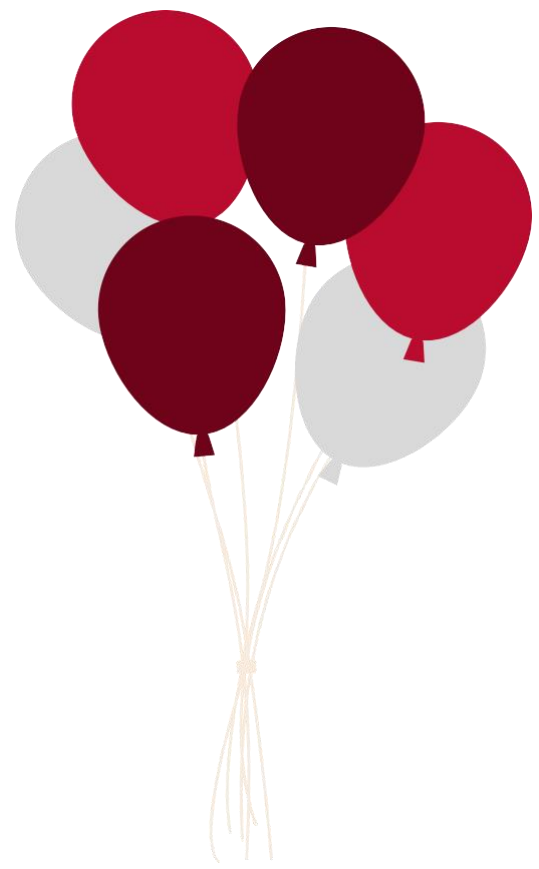


**PROMOTE ASSOCIATION &
CHAPTER GOALS/OBJECTIVES**

NOMINATIONS

CHAPTER EXECUTIVE COMMITTEE

- Chair
- Vice-Chair
- Past-Chair
- Secretary
- Treasurer
- College Liasion
- Women in Technology (WIT) Rep
- Chapter Executive Member

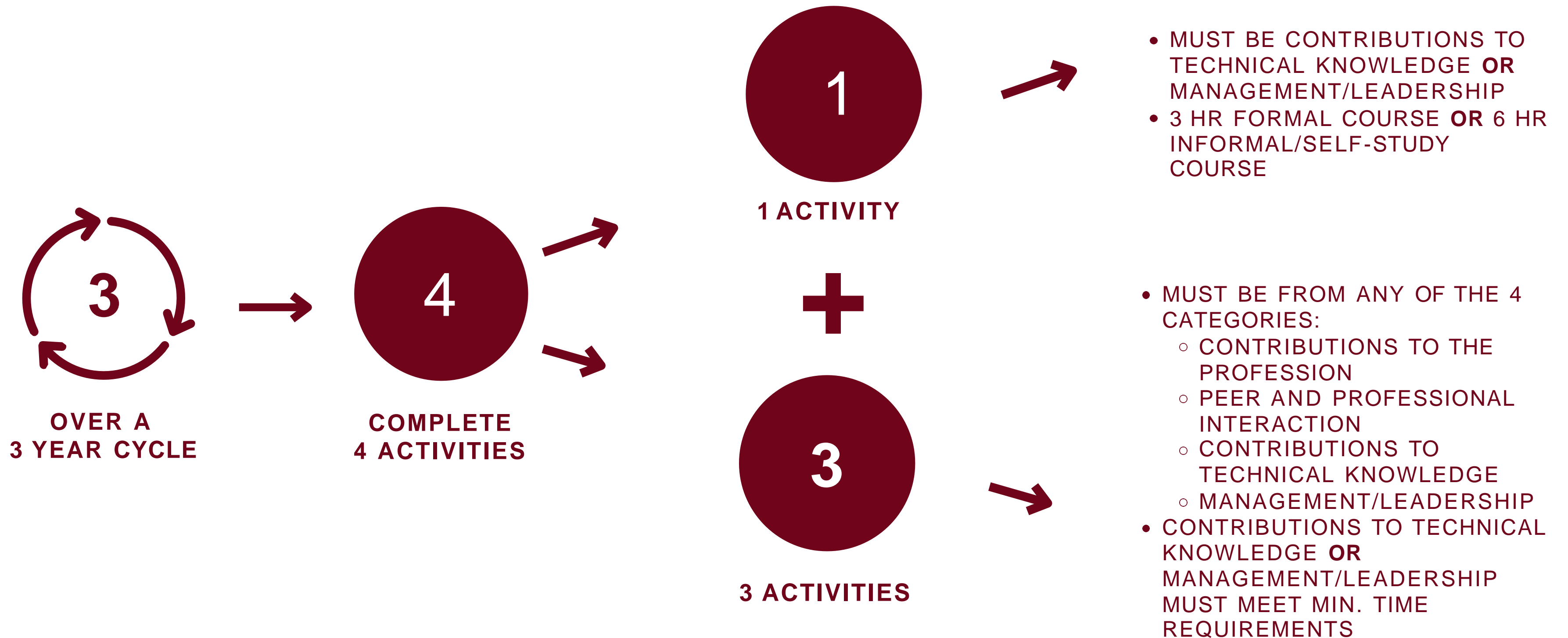


**CONGRATULATIONS
2023-2024 CHAPTER
EXECUTIVE!**



CHAPTER CPD & EVENTS

CONTINUING PROFESSIONAL DEVELOPMENT



UPCOMING CHAPTER EVENTS & MEETINGS

QUESTIONS?



**Thank you for attending the
Peterborough 2023
Annual Chapter Meeting**

OACETT CEO

Cheryl Farrow

