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**ANNUAL CHAPTER MEETING MINUTES - OACETT KINGSTON CHAPTER**

**(Jan 17, 2024)**

**Location: St. Lawrence College @ 100 Portsmouth Ave**

Meeting Start: 6:00 PM End: 7:00 PM

**List of Attendees:** Bruce Fudger, C.E.T. (Chair), Karina Bree (Secretary), Joe D’Agostino (Executive), Ryan Klein (Vice Chair), Richard Cork (Executive)

**Absent**: John Hoogwerf (Executive), Caroline Kirkwood (WiT Rep),

**Agenda**

1. Welcome/Introductions
2. Past Events
   1. December
      1. Hockey Meet and Greet - Dec. 15th Frontenacs Homes Game
         1. Successful event, enjoyed by attendees
   2. January
      1. Robotics Team looking for Judges- Jan 13
         1. No volunteers due to scheduling conflict. Robotics Teams was advised and understood.
      2. OACETT Forum Update - Jan 16th
         1. 3 weeks notice needed to send an event email
         2. Professional Affairs and Services Board (PASB) updated to Membership Engagement and Services (MESC)
         3. No NEM event participation
         4. No PEO Collaboration
         5. 30 days notice needed for ACM date
            1. Once held there is a 2-day timeline to notify of Executive Committee results
         6. Chapter budget discussion explaining ‘clawback’ rules
         7. AGM will be held Friday - Sunday (June 7-9) at Sheraton Toronto Airport Hotel & Conference Centre
         8. Chapter Engagement awards
            1. Possible to win $1000 for the Chapter by writing a winning submission about how the Chapter met goals in categories of College, Collaboration, Corporation
         9. Chapter Manual is going digital and will be available on the OACETT website
3. Upcoming Events and Tours
   1. TBD
      1. SLC Bridge Building Competition
         1. Usually held in January but no dates have been announced
         2. BF to contact Ricki Cruz for more information
   2. February
      1. FIRST Technology Challenge Provincial Championship robotics competition - Feb 10
         1. Looking for volunteers. Daniel Liao to email BF with details
   3. April
      1. Chapter ACM
         1. Date:April 17; 5:30pm Social, 6:00pm Meeting, 7:00pm Dinner
         2. Location: Greektown (2805 Princess St)
         3. Looking for volunteers to fill Executive Committee: Chair, Vice Chair, Treasurer, Secretary, College Liaison, Women in Technology, Executives
4. Question regarding email preferences - KB to investigate
   1. On website: Could only locate a way to change primary email address. Unable to figure out a way to update email subscriptions or frequency of receiving emails
   2. Through OACETT Emails: Can unsubscribe directly from some emails but this needs to be done individually OR you can click “Update Preferences” and unsubscribe from all emails. There is no way to update which newsletter you are interested in.

**EVENTS Tracker**

| **Future Events** | | | |
| --- | --- | --- | --- |
| Event | Date | Coord. by | Comments |
| Construction Project Tours | April -Sept | JH | Is willing, just need proper PPE |
| WiT/IWoK | TBD | CK | WiT is matching funding for WiT events  Planning speaker series. Waiting for speakers to confirm |
| SLC Bridge Building | TBD |  | Early 2024 for competition |
| SLC Billiard Tournament | TBD |  | To be held at Raxx starting at 7pm. |
| Skate Social | TBD | BF & KB | Outside weather permitting, just before Christmas  Skate and Pizza |
| Mackinnon Brothers Tour | TBC | CK/BF |  |
| Li-cycle tour | TBD | RM/KB | Rob might have a contact at Li-cycle |
| Off Grid Home Visit | TBC | CK | Contact: Rick from Quantum Energy  Knows of a person will to give a tour anytime |
| Tomlinson Compost Facility | TBD |  |  |
|  |  |  |  |
| **SLC EVENTS**  ***Invite Dean and Associate Dean of Applied Science (Daniel Liao and Brad Barbeau) - Bruce*** | | | |
| Event | Date | Coord. by | Comments |
| SLC Energy House | TBC | CK |  |
| Solar Farm Tour | TBC - Spring | KB | Tour of IESL at SLC |
|  |  |  |  |
| **Future Possibilities** |  |  |  |
| Event | Date | Coord. by | Comments |
| Ravensview Tour | TBC | AP |  |
| Bellevue Electric Dam Tour | TBC | AP | Paul Sutterlin might have contact |
| Battery Reclamation Plant | TBC |  | Investigate once built |
| RMC Lab tour | TBC | JP |  |

Next Scheduled Meeting – February 28 at 6:00pm; SLC Kingston, Davies Hall

Prepared by: Karina Bree (Secretary) and Bruce Fudger, C.E.T. – Chapter Chair

cc: All Present members, Kingston Chapter Members, MESC Councillor – TBA 2024